



**SOUTHWARK
COLLEGE**

ADULT BURSARY FINANCIAL SUPPORT

Apply today at
lscolllege.ac.uk/bursary

bursaries@southwark.ac.uk



Bursaries help students in financial difficulty with the costs associated with studying at college.

There are a range of financial support options available from the college that you could apply for. This booklet details the types of financial support available for people who are aged 19+.

1. Discretionary Learner Support Fund

The Discretionary Learner Support Fund is available for students aged 19+ to cover the costs of books, equipment, and travel.

To apply you must meet the following criteria:

- A Home Student for fee purposes or a Refugee granted full status or leave to remain
- Be participating in provision that is funded directly by ESFA
- Be studying on a course that is the minimum of three hours per week and 12 weeks per year
- Be aged 19+ for hardship funding or 20+ for childcare funding on 31 August of your year of study
- Provide proof of benefit or low income and parental link when applying for childcare to recognise you are financially responsible for your child/children
- Have a household income of less than £32,300
- For the Advanced Learner Loan Bursary, you must have an approved Advanced Learner Loan in place.

How much you receive for course costs depends on your area of study.

Please see the list below for further details on what you might receive support with:

- A contribution towards course/exam fees if you are on an ESFA funded course and declare that you need help with your fees. All fees must be paid before you can claim other bursary funding
- A contribution towards course related equipment, books, and uniform, this may include access to a device provided by the college or contribution to internet costs if a large proportion of work is to be carried out at home. Any device the college purchases will remain the property of the college and will be dependent on how much of the fund is available
- If you are eligible for free tuition, the college will provide the basic equipment and materials needed to complete your course successfully, but these will remain the college's property
- A contribution towards trips and educational visits that are organised by your teachers. Ticket/entry and coach costs are normally paid to your college directly and additional travel costs will be reimbursed on production of a ticket

- A contribution towards travel costs to university interviews/visits may be considered if you are on a Level 3 programme
- A contribution towards travel costs may be paid if you live two miles or more from the college if your household income is less than £25,000 annually
- A contribution towards travel costs may be paid if you live three miles or more from the college if your household income is between £25,001 - £32,300
- Support is also available to help with childcare costs if your household income is below £32,300. A contribution towards childcare may be paid based on your timetable. This could include breakfast clubs, after school clubs, childminders, nurseries, and playgroups, which will need to be Ofsted registered. You would need to provide proof of income, meet the eligibility criteria and be able to provide proof of parental link when applying for childcare to recognise you are financially responsible for your child/children.

Would I be eligible for support if I am in hardship?

The college may be able to support students facing financial difficulties due to changes in their personal circumstances to support them to complete their studies. Any emergency funding is usually a one-off payment to meet the specific financial need.

Am I eligible for support if I am receiving the Advanced Learner Loan?

If you are in receipt of an Advanced Learner Loan, you may also be eligible for support to help with the costs associated with studying. You would need to provide evidence of your approved Advanced Learner Loan letter.

2. 18+ Student Oyster Photocard

You could save 30% on adult rate travelcards and bus and tram season tickets.

You can apply for an 18+ Student Oyster Photocard if:

- You are 19 or over
- Live in a London borough during term time
- You are enrolled at a school, college, or university, registered on the TFL scheme or on mandatory work placement in London

One or more of the following must also apply:

- Enrolled on a full-time course with at least 15 tuition-led or structured learning hours per week
- Attend classes Monday to Friday only (not including evening classes) that span a minimum of 14 weeks on the same course. Short courses repeated over 14 or more weeks are not eligible.

To apply for an 18+ Student Oyster Card or to find out more information, please visit www.tfl.uk.

How do I apply?



To apply for support, you must apply online at:
lscollege.ac.uk/bursary.

Please sign in using your student email address.

Conditions of payment

All payments are subject to good attendance, good behaviour, and satisfactory progress. Payments may be reduced or adjusted if your attendance falls below 100% during the two-week payment period. For example, if your attendance falls to 60%, you will only receive 60% of the full payment. Please check NCG's Attendance Policy for further information on absences that do not affect your attendance.

Any bursary funds spent on supporting you may be repayable to the college if you leave the college or you are withdrawn before the end of the course.

Once all bursary funds have been allocated, we may refuse further applications. If we receive more applications than we have funding for, payments may be reduced to ensure all students have access to financial support.

Where your course is less than 13 hours per week or less than three terms, we will adjust your allocations accordingly.

If you wish to appeal the outcome of your application, please email
complaints@southwark.ac.uk.

For more information, please contact the bursary team on:
bursaries@southwark.ac.uk

Please ensure you read the application form for full details of the financial support available and all terms and conditions. Information is correct at time of going to print (July 2025). Southwark College aims to provide the most up-to-date information in its printed literature and on its website, but the College cannot guarantee the provision of all bursaries, financial support or courses advertised in this guide or on the website. You are, therefore, advised when making an application to satisfy yourself as to any amendments or alterations that may affect your course and the course fees in place when you enrol, which will supersede any previously advertised. All courses and financial support/bursaries are subject to validation, availability, eligibility, and additional support requirements. You will not be guaranteed a place on a course until you have fully enrolled and received your Learner Agreement. Please visit southwark.ac.uk or contact bursaries@southwark.ac.uk for further information.